

Assessment Accommodation:
Braille Administration

2026-2027 School Year

This accommodation is intended for students who read using braille and serves as an equivalent to Amira's digital assessment, ensuring accessibility and fairness in testing.

Goals of the braille assessment:

- Ensure students who cannot access the digital platform receive an equivalent assessment
- Enable teachers to provide accommodations around the test-taking experience
- Offer an alternative for students who cannot use a visual or JAWS-based interface

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Step-by-Step Instructions

1. **Access Braille Forms**: Students may use either digital braille files for use with refreshable braille displays, or use an embossed braille booklet.
    a. Digital Braille Assessment: Download the appropriate grade-level .BRF file from the links provided on page 3 of this document
    b. Embossed Braille Booklet: Click here to request an embossed Braille booklet by mail.

2. **Access and Print Assessment**: Download and print the correct grade-level assessment from page 3 of this document.

3. **Adjust Student Settings**: Update the student's assessment settings to indicate they will complete the paper-and-pencil version (see instructions here).

4. **Administer Assessment**: Conduct the assessment one-on-one with the student. The braille form is used for the student portion of the assessment, while the teacher provides instructions and records scores using the paper-and-pencil Assessment PDF.

    ***Stopping Rule**: If a student gives no response to the first three items of a task (ex. *Letter Names and Sounds*), the assessor may end the task and proceed to the next one (ex. *Blending*). Each student should still be given an opportunity to attempt every task.

5. **Record Student Answers**: Use the scoring rubric in the Teacher's Assessment PDF to mark each response as correct or incorrect as the student answers.

6. **Submit Scores**: Enter the student's scores into the appropriate grade-level form linked on page 3 of this document.

7. **Record Metrics**: Amira will calculate the student's metrics; enter these in the designated system (see instructions here).

Beginning Of Year (BOY)

Assessments & Score Submission Forms

Embossed Braille Booklet Request Form

TEACHER Assessment PDF	**TEACHER** Form to submit scores	**STUDENT** Digital Braille Assessment	**STUDENT** Large Print Student Card (for low vision)
Pre-K	Pre-K	N/A	Pre-K
Kinder	Kinder	Kinder	Kinder
1st Grade	1st Grade	1st Grade Contracted 1st Grade Uncontracted	1st Grade
2nd Grade	2nd Grade	2nd Grade	2nd Grade
3rd Grade	3rd Grade	3rd Grade	3rd Grade
4th Grade	4th Grade	4th Grade	4th Grade
5th Grade	5th Grade	5th Grade	5th Grade
6th Grade	6th Grade	6th Grade	6th Grade
7th Grade	7th Grade	7th Grade	7th Grade
8th Grade	8th Grade	8th Grade	8th Grade

Middle Of Year (MOY)

Assessments & Score Submission Forms

Embossed Braille Booklet Request Form

TEACHER Assessment PDF	**TEACHER** Form to submit scores	**STUDENT** Digital Braille Assessment	**STUDENT** Large Print Student Card (for low vision)
Pre-K	Pre-K	N/A	Pre-K
Kinder	Kinder	Kinder	Kinder
1st Grade	1st Grade	1st Grade Uncontracted	1st Grade
2nd Grade	2nd Grade	2nd Grade	2nd Grade
3rd Grade	3rd Grade	3rd Grade	3rd Grade
4th Grade	4th Grade	4th Grade	4th Grade
5th Grade	5th Grade	5th Grade	5th Grade
6th Grade	6th Grade	6th Grade	6th Grade
7th Grade	7th Grade	7th Grade	7th Grade
8th Grade	8th Grade	8th Grade	8th Grade

End Of Year (EOY)

Assessments & Score Submission Forms

Embossed Braille Booklet Request Form

TEACHER Assessment PDF	**TEACHER** Form to submit scores	**STUDENT** Digital Braille Assessment	**STUDENT** Large Print Student Card (for low vision)
Pre-K	Pre-K	N/A	Pre-K
Kinder	Kinder	Kinder	Kinder
1st Grade	1st Grade	1st Grade Uncontracted	1st Grade
2nd Grade	2nd Grade	2nd Grade	2nd Grade
3rd Grade	3rd Grade	3rd Grade	3rd Grade
4th Grade	4th Grade	4th Grade	4th Grade
5th Grade	5th Grade	5th Grade	5th Grade
6th Grade	6th Grade	6th Grade	6th Grade
7th Grade	7th Grade	7th Grade	7th Grade
8th Grade	8th Grade	8th Grade	8th Grade